

Change Automatic Withdrawal

Date: _____

Company Name (Making withdrawals): _____

Address: _____

City, State and Zip Code: _____

To Whom It May Concern:

You are currently withdrawing \$ _____ for my _____ from the following account:

Former Bank: _____

Bank Routing Number: _____

Name on Account: _____

Old Account Number: _____

Date Withdrawn: _____

Please stop making withdrawals from the old account number above. Instead, please begin the withdrawal effective _____ to:

Heritage Bank
Bank Routing Number: 261170533
Account Number: _____

If you have any questions about this request, please contact me during the day / evening (circle one) at the following phone number _____.

Thank you for your attention to this matter.

Sincerely,

Signature

Name (Print)

Address

City, State and Zip code

Other Information that may be helpful (SS#/EIN, Account #)

If further information is needed from the financial institution, please contact _____ at

Heritage Bank
P.O. Box 935
Jonesboro, Georgia 30237
(770) 478-8881

Note: Please make sure to attach a new deposit slip or a voided check to this letter. Use a separate form for each Automatic Withdrawal.

