

Change Direct Deposit

Date: _____

Direct Depositor's Name: _____
Address: _____
City, State and Zip Code: _____

To Whom It May Concern:
You are currently depositing \$ _____ to the following account:

Former Bank: _____
Bank Routing Number: _____
Name on Account: _____
Account Number: _____

Please stop making deposits to the account above on _____. Instead, please begin making the same deposits effective _____ to:

Heritage Bank
Bank Routing Number: 261170533
Account Number: _____

If you have any questions about this request, please contact me during the day / evening (circle one) at the following phone number _____.

Thank you for your attention to this matter.

Sincerely,

Signature

Name (Print)

Address

City, State and Zip code

Other Information that may be helpful (SS#/EIN, Account #, etc.)

If further information is needed from the financial institution, please contact _____ at:

Heritage Bank
P.O. Box 935
Jonesboro, Georgia 30237
(770) 478-8881

Note: Please make sure to attach a new deposit slip or a voided check to this letter. Use a separate form for each direct deposit.

